

Proposal for a procedure to allocate ECTS for Students of AEC member institutions to attend AEC events

Many AEC member institutions add generic skills to the qualification profile of their studies. Among others these are concerning communication skills (e.g. explaining one's own point of view on an artistic or pedagogic matter), entrepreneurial skills (including networking) or addressing issues of global cross-linking of music. With focus on these learning outcomes attending actively an AEC-event will for sure contribute to enrichment of students' learning experience.

AEC recommends to every member institution to recognise the attendance of a student at any AEC-Event as an elective course whenever a suitable option is provided in the relevant study programme with at least 1ⁱ ECTS Credits. In order to facilitate this, the AEC office is happy to prepare a certificate when the following criteria are met:

1. The student attended the event in its full length.
2. The student gave at a certain point his or her contribution through e.g. giving a presentation, writing a report, joining a panel discussion or a breakout group in an active way.
3. For each type of AEC-Event this certification can only be written once.

Students have to mention in advance that they want to get such kind of certificate. To help the office in assessing these criteria every single student will be assigned to an academic AEC representative (from the AEC Council at the Annual Congress or from the WG members at the other events). Especially in cases where student's contribution is not formalised by mention in the program, this academic will witness the contribution of the student and report to the office and assign it to specific AEC Learning Outcomes.

Through this procedure all AEC members could be sure that they recognise an active participation as an elective course only.

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ⁱ Please note that there are shorter and longer events. Credits allocation should consider preparation, which can vary considerably. A workload of 50 hours (an equivalent to 2 ECTS in some European countries) could be an average estimation. If special preparation is needed this could be mentioned in the certificate leading to a recommendation of 3 ECTS.