# How to Carry Out an Erasmus+ BIP Project

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AEC Pop & Jazz Platform Meeting 2023 Rome

# Introduction

Erasmus+ Blended Intensive Programmes (BIPs):

- Short-term, intensive mobility programmes (5–30 days)
- Use innovative ways of learning, teaching and training for students and staff
- Must include both online cooperation & teamwork and on-site learning
- Implemented by a consortium of at least HEIs coming from at least three EU Member States and/or 3rd countries
- One of the HEIs acts as the coordinator

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# Building the Consortium

- Strong personal relations between the players recommended
- There is a 'check-list' of required functions & actions prepared by Metropolia UAS for anyone interested
- The actual idea and purpose of the BIP project must be defined clearly: *What is it for, what the participating students and staff are going to learn in the first place, and how?*

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# Roles and Responsibilities

Pedagogical leadership

- Learning outcomes and contents of the BIP
- What is the distinction between the physical and the online parts? How do they complement each other?
- How to achieve collaborative learning and interactive teamwork online?

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# Roles and Responsibilities (2)

Organisational responsibility and the project coordinator

- Reserving rooms, accommodation, meals and other resources for the physical mobility period; logistics
- Recruiting outside teachers/coaches, workshops etc.

ICT know-how

- Online communications platform(s) & LMS
- Sharing documents online & platforms for co-creation
- GDPR!

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# Roles and Responsibilities (3)

Communication skills

- Formal and informal communication
- Collecting feedback etc.

International relations expertise

- Inter-institutional agreements between each partner HEI
- Learning Agreements, Mobility Agreements, Transcripts of Records
- Reporting the project together with the Coordinator

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# Roles and Responsibilities (4)

Budgeting

- Working hours of the project personnel
- Fees for workshop and online instructors or presenters
- Possible rents for venues and equipment
- Hospitality etc.

*The hosting institution receives 400 € per mobile learning participant (as of 2022). A minimum of 15 incoming learners is required, but the maximum grant is paid according to 20 mobile participants.*

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# The Students' and Faculty's Travel, Lodging and Grants

- The students should apply for an Erasmus+ grant before the physical mobility
- From this the student pays their travels, lodging and daily costs of living.
  - Therefore, it is highly recommended that the hosting institution organizes affordable accommodation for the incoming students.
- The incoming teachers and staff should apply for Erasmus+ teacher or staff mobility grants.

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# How Long Does It Take?

- Starting from scratch: at least one year to design one.
- To implement one (including both the physical and virtual parts), reserve one academic term.
- Note as well that not all institutions run their academic years simultaneously.

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## Sources

- European Commission 2023 (read): Mobility projects for higher education students and staff [https://erasmus-plus.ec.europa.eu/programme-guide/part-b/key-action-1/mobility-projects-for-higher-education-students-and-staff](https://erasmus-plus.ec.europa.eu/programme-guide/part-b/key-action-1/mobility-projects-for-higher-education-students-and-staff)
- European Commission 2022 (read): Blended Intensive Programmes in Higher Education projects (KA131-HED) [https://wikis.ec.europa.eu/pages/viewpage.action?pageId=48759218](https://wikis.ec.europa.eu/pages/viewpage.action?pageId=48759218)

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# Thank You!

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