



GA Erläuterung des Wahlverfahrens und Bewerbungsformular 2023

Überblick über die Amtszeiten von Exekutivkomitee- und Konzilsmitgliedern

<i>Mitglied ExCom/Konzil</i>	<i>Position</i>	<i>Land</i>	<i>Ende der laufenden Amtszeit</i>	<i>Wiederwahl möglich?</i>
Executive Committee				
Deborah Kelleher	Präsidentin	Irland	Nov 2025	Ja
Elisabeth Gutjahr	Vizepräsidentin	Österreich	Nov 2023	Ja
Jeffrey Sharkey	Vizepräsident	Großbritannien	Nov 2025	Ja
Ivana Perković	Generalsekretärin	Serbien	Nov 2025	Ja
Council				
Claire Michon	Konzilsmitglied	Frankreich	Nov 2025	Nein
Ricardo Ceni	Konzilsmitglied	Italien	Nov 2025	Ja
Bruno Pereira	Konzilsmitglied	Portugal	Nov 2025	Ja
Martin Prchal	Konzilsmitglied	Niederlande	Nov 2025	Ja
Keld Hosbond	Konzilsmitglied	Dänemark	Nov 2025	Ja
Rico Gubler	Konzilsmitglied	Schweiz	Nov 2023	Ja
<i>derzeit unbesetzt</i>	Konzilsmitglied			
<i>derzeit unbesetzt</i>	Konzilsmitglied			

Auszug aus Art. 7. der AEC-Satzung:

Das Konzil besteht aus mindestens sechs und höchstens zwölf Mitgliedern.

Alle Konzilsmitglieder werden für eine Amtszeit von drei Jahren gewählt. Jedes Konzilsmitglied kann nur einmal für die gleiche Position für eine Amtszeit von drei Jahren wiedergewählt werden.

AEC-Wahlen November 2023:

- 1 Im November 2023 finden Wahlen für die folgenden Ämter statt:
 - 1 Mitglied des Exekutivkomitees (Vizepräsident/in)
 - 2 Mitglieder des Konzils
- 2 Von November 2023 bis November 2024 werden die folgenden Länder durch die laufenden Mandate der aktuellen Mitglieder im Konzil vertreten sein:
 - Dänemark
 - Großbritannien
 - Irland
 - Italien

- Niederlande
- Portugal
- Serbien

Alle Wahlen

- Alle Bewerbungen müssen **bis 11. September 2023** beim AEC-Büro eingegangen sein.
- KandidatInnen müssen eine schriftliche Erklärung zu ihrer Kandidatur in englischer Sprache abgeben. Diese besteht aus einem Lebenslauf und einer weiteren kurzen Erklärung (250-350 Wörter für Bewerber für das Konzil; 350-500 Wörter für KandidatInnen für Ämter im Exekutivkomitee). Die Erklärung sollte die Erfahrungen und persönlichen Qualitäten des/der Kandidaten/in aufzeigen, deretwegen er/sie sich für geeignet hält das angestrebte Amt auszuüben. Außerdem sollen die Zielvorstellungen und Vorhaben für die Verbandsarbeit dargelegt werden, die ein Kandidat im Falle einer erfolgreichen Wahl verfolgen will.
- Die KandidatInnen sind für die Qualität ihrer eigenen Übersetzungen verantwortlich.
- KandidatInnen werden gebeten, sich im Rahmen der Generalversammlung kurz persönlich vorzustellen.
- KandidatInnen sollten sich mit den separat veröffentlichten Richtlinien zu Wählbarkeit, Profil, Rolle und Pflichten vertraut gemacht haben.

Wahlen für reguläre Mitgliedschaft im Konzil

Jede Bewerbung als reguläres Konzilsmitglied muss vom/von der Kandidaten/in unterschrieben und von einem anderen aktiven Mitglied gegengezeichnet werden. Bitte benutzen Sie das weiter unten zu findende Bewerbungsformular für die AEC-Wahlen. Falls irgendwelche Schwierigkeiten mit der Beschaffung der Unterschrift eines unterstützenden Mitglieds auftreten, schreiben Sie bitte den entsprechenden Namen auf das Formular und bitten ihn/sie, eine Nachricht, in der er/sie die Unterstützung Ihrer Kandidatur bestätigt, per Email oder Fax an das AEC-Büro zu senden.

Wahlen zum Exekutivkomitee

Jede Kandidatur für das Exekutivkomitee (Präsident*in / Vizepräsident*in / Generalsekretär*in) muss vom Kandidaten unterzeichnet und von zwei VertreterInnen zweier verschiedener aktiver Mitgliedsinstitutionen gegengezeichnet werden; einer dieser beiden unterstützenden Vertreter*innen muss Mitglied des Konzils sein. Bitte verwenden Sie das entsprechende „AEC-Wahlformular“, das Sie weiter unten finden. Falls sie Schwierigkeiten haben sollten die Unterschrift der vorschlagenden Person(en) beizubringen, tragen Sie bitte deren Namen ein und bitten Sie sie, eine Nachricht per E-Mail an das AEC-Büro zu senden, in der sie ihre Unterstützung für Ihre Kandidatur zum Ausdruck bringen.

Einschlägige Paragraphen der AEC Statuten (englische Fassung)

Das Konzil (The Council)

Article 7

- 7.1 The Council of the Association (hereinafter “the Council”) shall be composed of at least six and no more than twelve members, including an Executive Committee formed by members with specific additional responsibilities.
- 7.2 An incomplete Council or Executive Committee is still competent, despite the obligation to elect additional members.
- 7.3 The Council members are elected from among the representatives of active member institutions by the General Assembly (cf. Article 5). The same applies for the election of members of the Executive Committee with voting rights, who are elected from among the Council members. No country may be represented on the Council by more than one active member. To be able to represent a country, it is essential for the elected person to be affiliated to a member institution from that country at the time of the elections. The Council shall make every effort to achieve a balanced regional, geographic and gender representation.
- 7.4 Members of Council are appointed for a period of three years. Each Council member may be re-

elected for no more than one further period of three years to the same position on the Council.

- 7.5 Any member of the Council may resign before the end of his or her term of office of three years. In such a case, the member must normally announce his or her intention sufficiently in advance for proposals of candidates for his or her post to be received before the next General Assembly. The resigning member must also, normally, remain in office until the election of his or her replacement.
- 7.6 In the exceptional case that the conduct of a Council member is considered to be a reason for the person's removal from office, the implementation of this procedure requires a written request including a clear description and explanation of the reason why the motion was brought forward by at least 1/10th of the members of the General Assembly.
- 7.7 In addition to its 6 to 12 members elected by the General Assembly and without prejudice to the provisions of article 4.2 of the articles of association, the Council itself may co-opt from time to time additional members representing special interest groups (for instance: associate members, teachers, students, etc.). These co-opted members representing special interest groups may be appointed in consultation with the relevant interest group within AEC. The co-opted members remain in place for as long as the Council so wishes, but no co-opted member may exercise this function for more than six consecutive years, and there must never be more than three co-opted members in place at the same time. The opinions of the co-opted members are duly taken into consideration, but the latter do not take part in the voting of the Council.
- 7.8 The Council and the Executive Committee are normally chaired by the President of the Association, as explained in detail in article 6.
- 7.9 In addition to a President and its two vice presidents, the Association has at its disposal a General Secretary who carries out the duties of secretary and treasurer. The President, the two vice presidents and the General Secretary are elected by the General Assembly from among the Council Members as explained in article 5.4.
- 7.10 The Executive Committee is composed of the President, the two vice presidents, the general secretary and the executive director of the AEC (cf. Article 8.10). The executive director prepares the Assemblies of the Executive Committee but does not have the right to vote.
- 7.11 The members of the Executive Committee are elected for a period of three years. Each Executive Committee member may be re-elected for no more than one further period of three years to the same position on the Executive Committee.
- 7.12 Council members elected to a post in the Executive Committee, or Executive Committee members elected to a different post in that committee, are eligible, subject to successful re-election, to serve for up to two full terms of three years in each new post. The total duration of all mandates must not exceed 15 years.

Konzil und Exekutivkomitee, Pflichten und Vertretung (Council and Executive Committee Duties and Representation)

Article 8

- 8.1 The Council is responsible for the administration of the Association, including the management of funds and other assets of the Association. The Council members perform their duties in a collegial manner.
- 8.2 More particularly, the Council has the mission of:
- Defending the mission and nature of the Association and supervising all its activities;
 - Proposing the Association's strategic direction to the General Assembly,
 - Deciding on the admission of active and associate members (cf. 10.1)
 - Monitoring the Association's financial health and solvency, the protection of its assets and the effective and efficient use of resources;
 - Examining the annual accounts and the financial statements and submitting them to the General Assembly for approval;
 - Verifying that the funds and subsidies from external financing bodies are used in compliance with

the financial regulations or other similar obligations of these bodies.

- Assuming all additional responsibilities defined and published in the form of internal regulations completing these articles of association.

8.3 The resolutions of the Council are adopted at the absolute majority of votes, whatever the number of members present. In compliance with the decisions taken by the Council, the conditions stipulated in article 5 apply and take into account the following elements:

- The Council meets at least twice a year, except in case of *force majeure*
- The Council also meets if at least three of its members request an additional meeting.

8.4 The Executive Committee is a standing committee of the Council. It has all the powers of the Council between the meetings of the Council, unless otherwise specified by the Council.

8.5 More particularly, the Executive Committee is responsible for:

- Specifying the fundamental topics that will be broached by the Council and/or the General Assembly;
- Deciding on the acceptance of active and associate members between the Council meetings (cf. 10.1);
- Ratifying overall salary policy concerning employees of the Association;
- Approving periodic financial reports of the Association, in particular the interim updating of the current year's budget;
- Giving provisional approval to the previous year's accounts within six months of the financial year end;
- Approving financial transactions and contracts which are above the approved budgets of the employees of the Association;
- Acting as a Nominations Committee for the appointment of persons to the Council;
- Exercising any further responsibilities that may be determined and published as internal regulations supplementing these articles of the association (cf. 13);
- Exercising any other power of the Council which the Council may resolve to delegate it.

8.6 The resolutions of the Executive Committee are adopted at the absolute majority of votes cast, independently of the number of members present. Generally, the Executive Committee gathers at least twice a year, between Council meetings. In principle, additional meetings are held in the form of an audio conference. To validate a decision taken during a meeting by audio conference, a quorum of at least three members is required.

8.7 The Association shall be represented in and out of court by Council members acting collectively, by two members of the Executive Committee acting jointly or by the President or the General Secretary acting unilaterally.

8.8 By means of a written resolution, the General Assembly may stipulate that the Council may not take decisions described in that written resolution without the General Assembly's prior consent.

8.9 The services of the members of the Council are honorary. However, any expenditure for the Association incurred at the specific request of the Council may be reimbursed and should be mentioned in the finance report presented to the General Assembly. Travelling expenses of Council members for the purpose of attending meetings are initially met by their own institutions. In those years where the Association's budget permits, they may be reimbursed partially or in full. In the event of partial reimbursement, priority will be given to members of the Executive Committee, whose meetings are more numerous and whose costs are correspondingly greater.

8.10 The Council may appoint, with the title of Executive Director, one or more persons responsible for performing the duties assigned by the Council, these comprising the day-to-day management and the representation of the Association in respect to this day-to-day management. The day-to-day management comprises both the acts and decisions that do not exceed the needs of the Association's day-to-day life and those that do not justify the intervention of administrative bodies due to their minor importance or their urgency. Any restriction to the power of representation granted to the person responsible for the day-to-day management is not enforceable on third parties even if it is published.

8.11 As regards hierarchy, an Executive Director reports directly to the Council or the President. The

Executive Director may be assisted by an administrative team. The team may also comprise Vice Executive Director representing the Executive Director in all the latter's duties, in the case of the latter's unavailability.



Association Européenne des
Conservatoires, Académies de
Musique et Musikhochschulen

Formblatt zu den AEC-Wahlen 2023: Mitglied des Konzils der AEC

Formular bitte **bis 11. September 2023** an das AEC-Büro senden

Association Européenne des Conservatoires, Académies de Musique et Musikhochschulen (AEC)
Avenue des Celtes / Keltenlaan 20
1040 Brussels
Belgium
Tel: +32 27371670
info@aec-music.eu



KANDIDATUR FÜR DAS KONZIL DER AEC *bei den Wahlen am 11. November 2023*

Hiermit unterbreite ich dem AEC-Konzil meine Kandidatur:

Unterschrift:

Name:

Institution:

Land:

Ich lege meinen Lebenslauf und eine kurze Erklärung (250-350 Wörter) in englischer Sprache bei.

Unterschrift des unterstützenden Mitglieds:

Name:

Institution:

Land:



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Musique et Musikhochschulen

Formblatt zu den AEC-Wahlen 2023: Vizepräsident/in

Formular bitte **bis 11. September 2023** an das AEC-Büro senden

Association Européenne des Conservatoires, Académies de Musique et Musikhochschulen (AEC)
Avenue des Celtes / Keltenlaan 20
1040 Brussels
Belgium
Tel: +32 27371670
info@aec-music.eu

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KANDIDATUR FÜR DIE AEC-VIZEPRÄSIDENTSCHAFT bei den Wahlen am 11. November 2023

Hiermit unterbreite ich dem AEC-Konzil meine Kandidatur:

Unterschrift:

Name:

Institution:

Land:

Ich lege meinen Lebenslauf und ein kurze Erklärung (250-350 Wörter) in englischer Sprache bei.

Unterschrift des Konzilmitglieds:

Zweite/r Untersützer/in

Unterschrift:

Name:

Name:

Institution:

Institution:

Land :

Land: