

Eligibility, Profile, Role and Duties of the AEC President

Eligibility

- The AEC President should first fulfil all the requirements of eligibility applying to AEC Council Members (see separate profile)
- He/she will usually be the Director/Rektor/Principal of the institution which they represent
- He/she will preferably fall into one or more of the following categories:
 - A currently serving member of the AEC Council
 - A former member of the AEC Council (normally within the past five years) who has not previously held the office of President
 - A current or recent (within the past three years) holder of an office deemed to require comparable skills and expertise (e.g. Chairmanship of a national Director/Rektor/Principals' committee, Chairmanship of relevant national/international professional bodies, etc.)

Profile required

The AEC President should be:

- Willing and able to spend significant time and energy serving the AEC
- Very well-informed about relevant issues for higher music education in Europe and in one or more positions of influence to affect these.
- Able to translate this knowledge and influence into effective leadership and advocacy for the AEC, including taking a leading role in the shaping of its Strategic Plan and other policies
- Strategically astute, diplomatic, possessing excellent communication skills and adept at dealing sensitively and professionally with issues of cultural and linguistic diversity
- Able to be an effective Chair of the AEC Council and Executive Committee, as well as giving guidance, when required, to the AEC Chief Executive and Office Team
- Able to secure the financial commitment of his/her home institution to support travel and accommodation costs for AEC Council meetings and the Annual Congress
- Preferably, able to communicate in at least two of the AEC languages; knowledge of English is required, knowledge of German and/or French is highly recommended

Role and duties

The AEC President is expected to:

- Take overall responsibility for the continued success, effectiveness and sustainability of the Association, in collaboration with the AEC Chief Executive
- Be in regular contact with the AEC Chief Executive by email, phone and mail, giving and receiving advice and ensuring that he/she and the entire Office Team are properly supported in working effectively in the best interests of the Association
- Chair AEC Council meetings (3 per year, one of which takes place before the annual congress), meetings of the Executive Committee (1 or 2 per year) and the General Assembly at the annual congress
- Chair relevant sessions of the annual congress*
- Write introductions and comments for AEC publications*

- Check letters and texts for the AEC Office (not including the editing of reports, publications, etc.)*
- Conduct an annual performance review of the AEC Executive Director
- Along with other Council members, represent members from an agreed region of the AEC's overall coverage, communicating information to and from these members
- Along with other Council members, take on one or more portfolios of special responsibility - e.g. Early Music, Pop & Jazz, Research, etc.
- Along with other Council members, attend additional meetings or conferences connected with these portfolios; represent the AEC as and when required at meetings of the Association and at those of external organisations

* Duties which may be shared with other members of the Executive Committee

Geographical representation

- According to the AEC Statutes Art 7.3: '[...] No country may be represented on the Council by more than one active member. To be able to represent a country, it is essential for the elected person to be affiliated to a member institution from that country at the time of the elections. The Council shall make any effort to achieve a balanced regional, geographic and gender representation.'
- The following countries are represented by Council members going forward to 2025: Austria, Czech Republic, Germany, Hungary, Poland.