

AEC EASY MO Consortium

Users Agreement and Code of Conduct – published on 7 October 2026

Purpose

The EASY MO Consortium brings together Higher Music Education Institutions committed to the shared use and further development of EASY MO, the system provided by the AEC for the digital management of mobility. EASY MO is not a ready-made system but a tool that allows our consortium to build its own custom-made solution to manage mobilities and exchange data digitally.

The Consortium is based on **shared processes, resources, knowledge and mutual support**. By joining the Consortium, each institution agrees to the following principles and commitments.

Basic Principles

1. We're in this for the long term

Joining means committing to using and improving EASY MO over time. We see strength and opportunity in streamlining our processes to ensure smoother mobility management in the AEC network.

2. We learn and share what we know

Every user understands how the system works by reading the manuals and attending trainings and consultations. We help each other by sharing good practices and solutions.

3. We stick to the standard process

We commit to establishing standard processes within the consortium. The common goal is to adjust your own internal processes to fit the system — rather than expecting the system to match everything you already do. Any deviation from the standard process and issues deriving from it would be at the individual institution's responsibility.

4. We communicate clearly and on time

We learn a common terminology to avoid misunderstandings and communicate more effectively with partners.

Everyone takes responsibility to give accurate and complete information to the project lead to ensure the system runs smoothly for the consortium. We respond to requests within the expected timeframe.

5. We keep improving together

Reporting bugs and giving feedback is vital to maintaining the system. We contribute to the improvement of the system by reviewing and testing developments suggested by the EASY MO task force – a group of experienced internal users appointed by the AEC.