

# TRINITY LABAN

## Junior Trinity Composition and Musicianship Teacher Permanent, Hourly Paid

---

### Contents

Page 2	<i>Advertisement</i>
Page 3	<i>Job Description</i>
Page 6	<i>Person Specification</i>
Page 7	<i>Conditions of Service Summary and Staff Benefits</i>
Page 8	<i>Information on Trinity Laban</i>

# TRINITY LABAN

## Junior Trinity Composition and Musicianship Teacher

Contract: Permanent, Hourly Paid

Salary: Junior Trinity Hourly Paid Rates

Trinity Laban Conservatoire of Music and Dance is a forward thinking, contemporary and world-class Higher Education Institution with a vision to redefine the conservatoire for the 21<sup>st</sup> century. At the leading edge of music and dance training, it provides specialist education of the highest quality, which reflects the increasingly collaborative world of artistic practice and supports the lifelong career development of students and professional performing artists.

We were the first Junior Department of a UK Conservatoire to open its doors to school children on Saturdays in 1906. Since then, thousands of young people have benefited from the opportunities to make music as individuals and in a wide variety of small and large ensembles. From 3-year-olds through to university and conservatoire entrance, our aim is to encourage a lifelong passion for music and to give our students the opportunities to develop to their maximum potential.

We invite applications for the post available, to join our vibrant and thriving department in the stunning location of King Charles Court at the Old Royal Naval College, Greenwich.

Successful candidates will be responsible for teaching individual students as well as coaching ensembles for Junior Trinity performances and regular prestigious external projects at venues including The Queen Elizabeth Hall, LSO St Luke's and Blackheath Halls.

We expect to be able to offer a minimum of 3 hours teaching per week on Saturdays, for 30 weeks per year. Some posts involve up to 8 hours teaching per week, depending on student numbers, scheduling and timetable considerations for the academic year 2025/26.

\*All Trinity Laban hourly rates of pay are based on role evaluation and are inclusive of holiday pay. Hours of work will be dependent on the needs of the Conservatoire and student numbers.

Please note: These posts involve working with children and young people therefore all appointments will be subject to an enhanced Disclosure & Barring Service check.

As an equal opportunity employer, we positively encourage applications from suitably qualified and eligible candidates regardless of sex, race, disability, age, sexual orientation, gender reassignment, religion or belief, marital status, or pregnancy and maternity.

If you think this might be just the job for you, please register an account with our eRecruitment system (or login if you have an account) and complete an online application form using the following link <https://jobs.trinitylaban.ac.uk/>

Closing Date: 23:59 hours BST, Friday 11 July 2025 (No Agencies)

Interview Date: Wednesday 23 July 2025

For any queries about this position that are not covered in the job pack, please email Katerina Filosofofoulou, Talent Resourcing and Organisational Development Officer on:

# TRINITY LABAN

[staffrecruitment@trinitylaban.ac.uk](mailto:staffrecruitment@trinitylaban.ac.uk)

*All of our taught programmes are validated by Trinity Laban Conservatoire of Music and Dance. Research degrees are validated by City, University of London. Trinity Laban Conservatoire of Music and Dance is a company limited by guarantee registered in England and Wales Company No. 51090. Registered Charity No. 309998.*

## Job Description

Post:	Composition and Musicianship Teacher
Department:	Junior Trinity
Reporting to:	Head of Children and Young Peoples Programmes
Contract:	Permanent, Hourly Paid Teaching

### PURPOSE OF ROLE:

To be responsible to the Head of Children's and Young People's Music Programmes for the successful musical education of students, in accordance with the requirements of the Junior Trinity curriculum.

### Main duties

#### Teaching and Learning

- To develop and to disseminate examples of good practice in teaching, learning and assessment.
- To ensure that personal skills and knowledge are maintained in such a way as to be relevant to the students' needs and the syllabus outcomes and content.
- To give all students clear information about the relationships between achievement, progress and assessment and to ensure that they are aware of the requirements of the current curriculum and any examination syllabuses, where relevant.
- To keep detailed and up-to-date records on student progress and attendance.
- To contribute to procedures for regular appraisal to ensure the effectiveness of teaching, learning and assessment strategies.
- To prepare appropriate and effective lessons to support the delivery of any Junior Trinity curriculum.

#### Student Development and Support

# TRINITY LABAN

- To foster systems and methods which ensure that students are empowered to take personal control of their own development, by providing opportunities for the exercise of choice, decision making and responsibility within a supportive environment, in order to promote the development of autonomous learning.
- To advise the Head of Children's and Young People's Music Programmes or the Faculty Lead Tutor of any student whose work, or attendance, gives cause for concern.
- To offer students educational guidance on the assumption of equality of opportunity for all students.

## Student Assessment

- To implement assessment criteria and procedures for the curriculum, as required by the Head of Children's and Young People's Music Programmes.
- To supply marks and reports to the Head of Children's and Young People's Music Programmes, as and when required.
- To cooperate fully with the requirements of any board of examiners and/or assessment panel.

## Other

- To contribute to the preparation of publicity material, as requested.
- To contribute to the preparation of entrance/interview/audition tests or assessments as required.
- To contribute to the processes of interviewing and auditioning candidates, as required.
- To provide information for timetabling, as required.
- To attend any meetings, staff development activities or conferences related to the duties described above, as agreed with the Head of Children's and Young People's Music Programmes.
- To keep under review the provision of human and physical resources used and to advise of any modifications that may be required.
- To ensure that personal leave is taken at times which do not conflict with the efficient discharge of the above duties.
- To be familiar with all the Conservatoire's rules, regulations and procedures.
- To be familiar with current Safeguarding legislation relating to children and young people.
- To undertake any online training as required by Trinity Laban Conservatoire

# TRINITY LABAN

- To undertake such other related duties as the Head of Children's and Young People's Music Programmes may reasonably require.

## The Postholder must:

- At all times be committed to Trinity Laban's Equality and Diversity Policy.
- Adhere to all policies and procedures relating to Health and Safety in the workplace.
- Promote the profile and image of the Department and the Conservatoire wherever possible.
- Apply for or be in possession of an enhanced Disclosure & Barring Service check that shows you are not on the barred list of individuals who are not permitted to work with children.

## Offers of Employment

*All provisional offers of employment are subject to proof of eligibility to work in the UK, verification of qualifications and satisfactory references.*

*If you are unsure of your right to work in the UK, you can use the GOV.UK visa checking tool to establish your eligibility and options relating to visas.*

*Please be aware that all visa routes have their own eligibility criteria and not all roles/applicants would be eligible for sponsorship under the Skilled Worker route.*

## Referees

*References will not normally be taken up unless a provisional offer of employment is made. All offers of employment are subject to the receipt satisfactory references covering current or most recent employment and the past three years of work.*

## Conservatoire Values:

*All staff are expected to operate in line with Trinity Laban's Terms and Conditions for staff, which set out the principles of how we work together. More information about the Conservatoire's vision, mission and values is available at <https://www.trinitylaban.ac.uk/about-us/>.*

*All members of staff are required to be professional, co-operative and flexible in line with the needs of the Conservatoire.*

*Trinity Laban has a no smoking policy on its premises.*

# TRINITY LABAN

## Junior Trinity Composition and Musicianship Teacher Person Specification

Criteria	Specification	E/D	Measured By
Education / Qualifications	An honours degree or equivalent experience in music performance	Essential	Application
Experience	Experience of working with children and young people in an education setting	Essential	Application/Interview
	Relevant performing experience	Desirable	Interview
Knowledge / Understanding	Knowledge of the education sector particularly in the field of music education at primary and secondary level	Desirable	Interview
	Knowledge of safeguarding issues relating to children and young people	Essential	Application/Interview
Skills and Abilities	Excellent oral communication skills	Essential	Interview
	Lesson planning and organisational skills	Essential	Application/Interview
	Ability to respond empathetically, calmly and diplomatically in challenging situations	Essential	Interview
Personal Qualities	Demonstrable awareness of and sensitivity to students' needs and aspirations	Essential	Interview
	Ability to work on own initiative and as part of a team	Desirable	Application/Interview
	Commitment to ongoing learning and professional development	Desirable	Application
Special Working Requirements	Ability to work a full teaching day on Saturdays during term time		Application/Interview

Please note, that it will not be possible for the Conservatoire to issue a Certificate of Sponsorship for successful candidates as we are awaiting further information from UK Visas and Immigration. Applicants will therefore need to be eligible to work in the UK or have limited leave to remain in the UK and associated right to work for the duration of their employment with the Conservatoire, in accordance with the Immigration, Asylum and Nationality Act 2006.

# TRINITY LABAN

## Conditions of Service Summary & Staff Benefits

<b>Contract:</b>	<i>Permanent HPT, 30 weeks per year, plus additional concerts if required</i>
<b>Hours:</b>	<i>Variable, (3 hours per week)</i>
<b>Location:</b>	<i>You will be based at the King Charles Court, Old Royal Naval college but may also be required to work at the Laban building, Creekside.</i>
<b>Salary:</b>	<i>Hourly paid, £37.48 - £46.83 - £58.08 per hour.</i>
<b>Sick Pay:</b>	<i>Trinity Laban operates the Statutory Sick Pay Scheme, and staff may be eligible for benefits in excess of this under Trinity Laban's own sick pay scheme.</i>
<b>Pension Scheme:</b>	<i>The successful candidate will be auto-enrolled into The Teachers' Pension Scheme, if they meet the qualifying criteria. Employee contributions are dependent on their monthly salary. The Conservatoire currently pays the Employers contribution at the rate of 23.6% of pensionable salary.</i>
<b>Staff Development:</b>	<i>A range of Staff Development opportunities are available.</i>
<b>Library:</b>	<i>The Laban Library &amp; Archive and the Jerwood Library of the Performing Arts are available for use.</i>
<b>Car Parking:</b>	<i>A limited number of parking spaces are available at the Old Royal Naval College and the Laban Building, subject to availability.</i>
<b>Cafeteria:</b>	<i>Our Cafeterias/Licensed Bars at both sites serve a range of hot and cold drinks and snacks.</i>
<b>Events:</b>	<i>There is a wide range of music and dance performances each week, many of which are free to members of staff.</i>
<b>Classes:</b>	<i>Free weekly staff Pilates class as well as reduced rates and access to Adult Classes.</i>
<b>Eye Care:</b>	<i>Vouchers for eye tests are available for VDU users.</i>
<b>Health:</b>	<i>Reduced rates for Health services and access to the Cash 4 Health plan. Details are available from the Health Department.</i>
<b>Cycle to Work:</b>	<i>A cycle to work scheme is operated</i>
<b>Give as you earn:</b>	<i>A give as you earn scheme is operated.</i>

# TRINITY LABAN

## Information on Trinity Laban

Trinity Laban Conservatoire of Music and Dance is the UK's only conservatoire of music and contemporary dance. The unequalled expertise and experience of its staff, and its world-class facilities housed in landmark buildings, put Trinity Laban at the forefront of vocational training in music, musical theatre, and dance.

*Our history goes back to 1872 with the founding of Trinity College of Music in London. Trinity College of Music merged with Laban (founded in 1946) in 2005 to create Trinity Laban, now home to a creative and cosmopolitan community of students, teachers and researchers from around the globe.*

*We have a reputation for innovation and forward-thinking and are focused on training students for life-long careers in our art forms. Each year we welcome over 1,000 students from over 60 countries to follow undergraduate, postgraduate and research programmes. Thousands more people enjoy music, dance and health activities as part of our lively performance and outreach programmes.*

*Our unrivalled roster of teaching staff includes respected academics, performers, composers and choreographers. Many of them are active researchers who push at the boundaries of their art forms and extend our understanding of artistic and educational practice. We also welcome leading visiting artists, ensembles and companies from around the world, so our students benefit from working directly with today's top performers.*

*We work in a number of outstanding locations, including the 17<sup>th</sup>-century Old Royal Naval College at Greenwich (a World Heritage Site), the Stirling Prize-winning Laban Building in Deptford, and the magnificent Grade II listed Blackheath Halls. Our world-class facilities include state-of-the-art practice rooms and dance studios, flexible performance spaces and internationally famous libraries. Students also have access to the cultural wealth of London, and regularly perform at its leading venues.*

**To find out more, visit [www.trinitylaban.ac.uk](http://www.trinitylaban.ac.uk)**