

Eligibility, Profile, Role and Duties of the AEC President

Eligibility

- The AEC President should first fulfil all the requirements of eligibility applying to AEC Council Members (see separate profile)
- He/she will usually be the Director/Rektor/Principal of the institution which they represent
- He/she will preferably fall into one or more of the following categories:
 - A currently serving member of the AEC Council
 - A former member of the AEC Council (normally within the past five years) who has not previously held the office of President
 - A current or recent (within the past three years) holder of an office deemed to require comparable skills and expertise (e.g. Chairmanship of a national Director/Rektor/Principals' committee, Chairmanship of relevant national/international professional bodies, etc.)

Profile required

The AEC President should be:

- Willing and able to spend significant time and energy serving the AEC
- Very well-informed about relevant issues for higher music education in Europe and in one or more positions of influence to affect these.
- Able to translate this knowledge and influence into effective leadership and advocacy for the AEC, including taking a leading role in the shaping of its Strategic Plan and other policies
- Strategically astute, diplomatic, possessing excellent communication skills and adept at dealing sensitively and professionally with issues of cultural and linguistic diversity
- Able to be an effective Chair of the AEC Council and Executive Committee, as well as giving guidance, when required, to the AEC Chief Executive and Office Team
- Able to secure the financial commitment of his/her home institution to support travel and accommodation costs for AEC Council meetings and the Annual Congress
- Preferably, able to communicate in at least two of the AEC languages; knowledge of English is required, knowledge of German and/or French is highly recommended

Role and duties

The AEC President is expected to:

- Take overall responsibility for the continued success, effectiveness and sustainability of the Association, in collaboration with the AEC Chief Executive
- Be in regular contact with the AEC Chief Executive by email, phone and mail, giving and receiving advice and ensuring that he/she and the entire Office Team are properly supported in working effectively in the best interests of the Association
- Chair AEC Council meetings (3 per year, one of which takes place before the annual congress), meetings of the Executive Committee (1 or 2 per year) and the General Assembly at the annual congress

- Chair relevant sessions of the annual congress*
- Write introductions and comments for AEC publications*
- Check letters and texts for the AEC Office (not including the editing of reports, publications, etc.)*
- Conduct an annual performance review of the AEC Chief Executive
- Along with other Council members, represent members from an agreed region of the AEC's overall coverage, communicating information to and from these members
- Along with other Council members, take on one or more portfolios of special responsibility - e.g. Early Music, Pop & Jazz, Research, etc.
- Along with other Council members, attend additional meetings or conferences connected with these portfolios; represent the AEC as and when required at meetings of the Association and at those of external organisations

* *Duties which may be shared with other members of the Executive Committee*

Geographical representation

- According to the AEC Statutes Art 5.4: '[...] No country can be represented in the Council by more than 1 member. A regional and geographic balance of the Council is recommended.'
- Including members of the Executive Committee, there are Council members from Finland and France completing their terms of office in November 2019. Therefore, candidates from these countries, as well as any not covered below, will be eligible to put themselves forward for election
- Including members of the Executive Committee, the following countries are represented by Council members going forward to 2020 without re-election: *Austria, Czech Republic and Estonia*.
- Including members of the Executive Committee, there are Council members from Norway, Ireland, The Netherlands, Germany, Italy and Poland up for re-election in November 2019; if re-elected, this would mean that these countries are also represented going forward to 2022.