



SAPIENZA
UNIVERSITÀ DI ROMA



European Association
E A E C
Erasmus Coordinators



SGROUP
EUROPEAN
UNIVERSITIES'
NETWORK



compostela

iMOTION
ERASMUS STAFF TRAINING

IMOTION

Integration and Promotion of Staff Training Courses at Universities across Europe

Giorgio Marinoni, UNICA

IRCs Meeting Aalborg 27 September 2014



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Learning

*EC LLP Erasmus Accompanying Measures
grant agreement number 2013 - 2888 / 001 - 001*

About UNICA

- Network of Universities from the Capitals of Europe
- International not for profit association based in Brussels
- 46 universities from 35 capitals cities of Europe
- 150.000 staff and 1.800.000 students
- Role -> promoting academic excellence, integration, cooperation between member universities and being a driving force in the development of the European Higher Education Area



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General info

- Start date: 1 October 2013
- End date: 30 September 2014
- Duration: 12 months
- Partners: UNICA (Coordinator), Sapienza University of Rome (Italy), Ghent University (Belgium), Santander Group Association (Spain), Compostela Group of Universities (Spain), European Association of Erasmus Coordinators (Cyprus)



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General info

- LLP Erasmus Accompanying measures grant
- Total grant: 150.000 Euro
- Total budget: 204.162 Euro



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Project background

- Several hundred Erasmus Staff Trainings organized every year
- Information sent to partners by E-mail
- Difficult to plan and to find the best events for interested staff members



Project objectives

Create an online platform where:

- HEIs can promote their staff trainings
- HEIs staff can easily find the opportunity they are looking for



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Project objectives

The online platform helps:

- HEIs organising staff trainings to promote their events
- HEIs organising job shadowing to look for appropriate people
- HEIs staff to find the appropriate training or job shadowing they are looking for in an easy way
- HEIs to get feedback from the participants at their events



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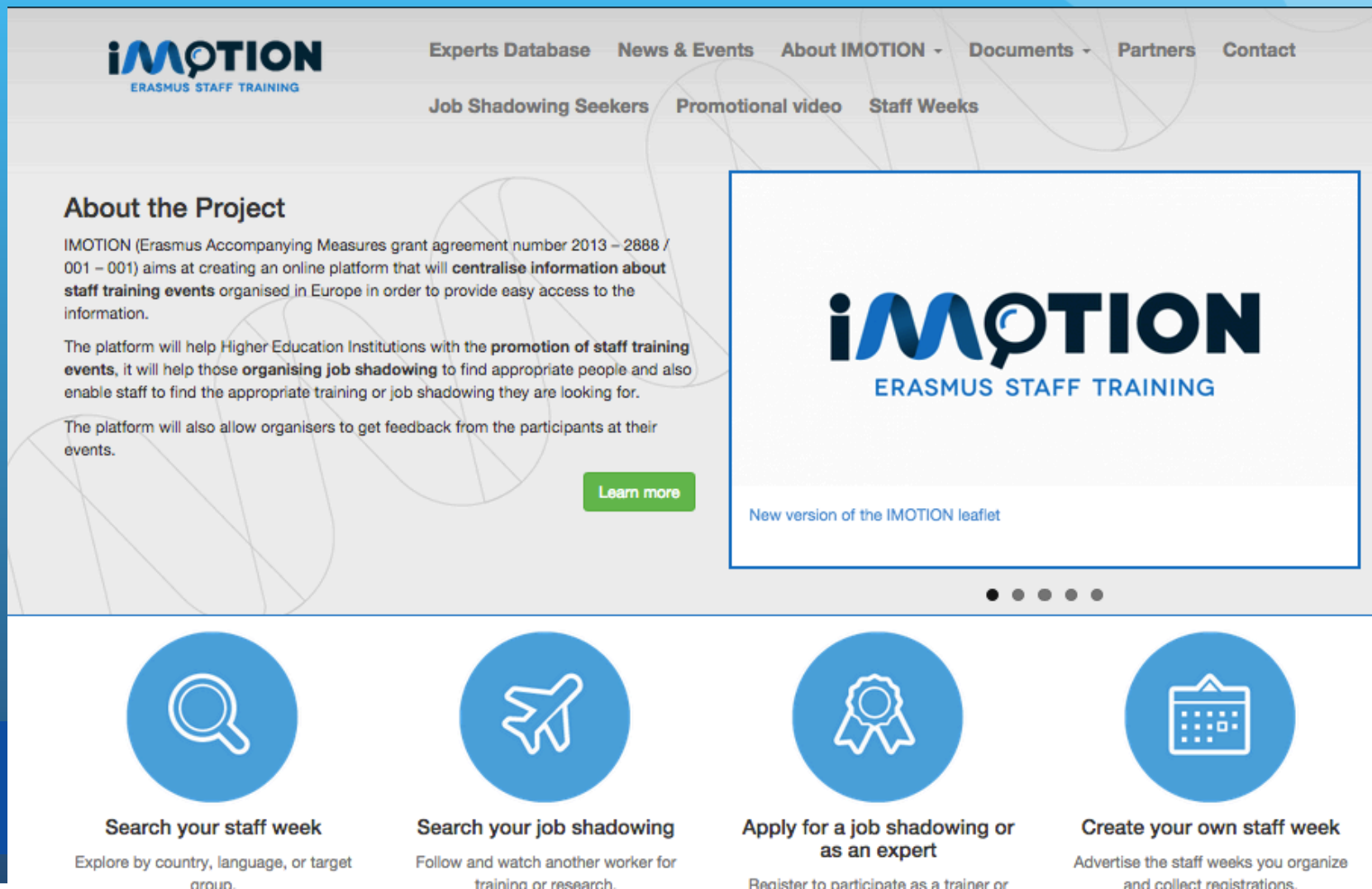
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The platform

<http://staffmobility.eu/>

IMOTION platform:

<http://staffmobility.eu/>



The screenshot displays the IMOTION platform website. The header features the IMOTION logo (ERASMUS STAFF TRAINING) and a navigation menu with links: Experts Database, News & Events, About IMOTION, Documents, Partners, and Contact. Below the header, there are links for Job Shadowing Seekers, Promotional video, and Staff Weeks. The main content area is divided into two sections. The left section, titled 'About the Project', describes the platform's purpose and includes a 'Learn more' button. The right section, titled 'New version of the IMOTION leaflet', features a large IMOTION logo and a link to the leaflet. The footer contains four circular icons representing different platform functions: Search your staff week, Search your job shadowing, Apply for a job shadowing or as an expert, and Create your own staff week.

IMOTION
ERASMUS STAFF TRAINING

Experts Database News & Events About IMOTION Documents Partners Contact

Job Shadowing Seekers Promotional video Staff Weeks

About the Project

IMOTION (Erasmus Accompanying Measures grant agreement number 2013 – 2888 / 001 – 001) aims at creating an online platform that will **centralise information about staff training events** organised in Europe in order to provide easy access to the information.

The platform will help Higher Education Institutions with the **promotion of staff training events**, it will help those **organising job shadowing** to find appropriate people and also enable staff to find the appropriate training or job shadowing they are looking for.


The platform will also allow organisers to get feedback from the participants at their events.

[Learn more](#)

iMOTION ERASMUS STAFF TRAINING


[New version of the IMOTION leaflet](#)

● ● ● ● ●




Search your staff week

Explore by country, language, or target group.




Search your job shadowing

Follow and watch another worker for training or research.



Apply for a job shadowing or as an expert

Register to participate as a trainer or




Create your own staff week

Advertise the staff weeks you organize and collect registrations.

Look for staff weeks:

<http://staffmobility.eu/staff-week-search>



[Experts Database](#)
[News & Events](#)
[About IMOTION -](#)
[Documents -](#)
[Partners](#)
[Contact](#)

[Job Shadowing Seekers](#)
[Promotional video](#)
[Staff Weeks](#)

TARGET GROUP:

International relations13

Academic and students affairs6

Libraries and learning centres4

Placements and careers guidance4

Finance and accounting3

Human resources3

ICT3

Other3

Research and development3

PR and communication2

COUNTRY:









Portugal4

Czech Republic2

Germany2


Spain2

Staff weeks search

Name	Hosting HEI	Country	Language	Start Date	Application Deadline
 3rd annual International Week at Klaipeda State College	Klaipeda State College	Lithuania	English	22 September, 2014	8 September, 2014
 Improving Mobility in Public Service Education	National University of Public Service / Corvinus University of Budapest	Hungary	English	24 September, 2014	1 September, 2014
 1st International Erasmus Week - UCAV Spain	Universidad Católica de Ávila	Spain	English	13 October, 2014	15 September, 2014
 2nd International Week	University of South Bohemia in České Budějovice	Czech Republic	English	13 October, 2014	26 September, 2014
 5. International Week in Ostrava	VSB-Technical University of Ostrava, Faculty of Economics	Czech Republic	English	13 October, 2014	15 September, 2014
 Erasmus Staff Training	Universidad Politécnica de Madrid	Spain	English	20 October, 2014	30 July, 2014
 OPEN INTERNATIONAL STAFF WEEK	POLYTECHNIC INSTITUTE OF LEIRIA	Portugal	English	3 November, 2014	15 October, 2014
 International Staff Training Week Copenhagen	Metropolitan University College	Denmark	English	10 November, 2014	30 September, 2014

Look for staff weeks:

<http://staffmobility.eu/staff-week-search>




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[Contact](#) [Job Shadowing Seekers](#) [Promotional video](#) [Staff Weeks](#)

1st International Erasmus Week - UCAV Spain

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Hosting Higher Education Institution:	Universidad Católica de Ávila
Institution website:	https://www.ucavila.es/rri/
Country:	Spain
Language:	English
Dates:	Monday, 13 October, 2014 to Friday, 17 October, 2014
Registration fee:	No registration fee
Maximum number of participants:	45
Deadline for applying:	Monday, 15 September, 2014
Accommodation:	Accommodation provided
Contact person details:	Mrs. Annette Beermann, E-mail: annette.beermann@ucavila.es / rel.internacionales@ucavila.es



Dear Partner,

we are pleased to invite you to our **1st International Erasmus Week** organised by **Catholic University of Ávila**. This week will take place from from **13th to 17th October 2014**.

The aim of the event is enjoying the city of Ávila as well as the University through different workshops, courses and tours while all of us can exchange different opinions and experiences about organization of the Erasmus Programme.

We would be pleased to receive **45 participants** of the following departments:

- 30 teachers of the areas:
- Economics
- Business and Administration Management
- Physiotherapy
- Nursing



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Create your account at:

<http://staffmobility.eu/user/register>

User account

[Create new account](#)[Log in](#)[Request new password](#)**E-mail ***

A valid e-mail address. All e-mails from the system will be sent to this address. The e-mail address is not made public and will only be used if you wish to receive a new password or wish to receive certain news or notifications by e-mail.

Salutation ***Name *****Surname *****Picture**

No file chosen

Files must be less than 100 MB.
Allowed file types: png gif jpg jpeg.

Interested in *

- ☐ Participating in Staff weeks
- ☐ Organizing Staff weeks
- ☐ Participating in Job-shadowing
- ☐ Organising Job Shadowing
- ☐ Expert willing to participate as a trainer or speaker

Job Shadowing: the process of following and watching another worker, especially for training or research purposes. Job shadowing is a short stay at a partner organisation in another country with the aim of receiving training by following practitioners in their daily work in the receiving organisation, exchanging good practices, acquiring skills and knowledge and/or building long-term partnerships through participative observation.

Country *

Create your own staff week at:

<http://staffmobility.eu/node/add/staff-week>

[Add content](#) / [Create Staff Week](#)











Create Staff Week

Name of the programme *

Hosting Higher Education Institution *

Institution website *

Description

B *I* U         Format  

Look for experts:

<http://staffmobility.eu/experts-database>



Experts Database

News & Events

About IMOTION ▾

Documents ▾

Partners

Contact

Job Shadowing Seekers

Promotional video

Staff Weeks

SPECIFIC ADMINISTRATIVE EXPERTISE:

International relations 20

Research and development 4

Other 3

Academic and students affairs 2

Human resources 2

ICT 1

Libraries and learning centres 1

OTHER EXPERTISE:

Budget 1

International Affairs etc 1

Manager of School responsible 1

Experts

Fulltext search

Apply

Name	Institution	Country	Department / Office	Position	Working languages competences
Mr. Giorgio Marinoni	UNICA	Belgium	UNICA Secretariat	Project Manager	English, French
Mr. Luciano Saso	Sapienza University of Rome	Italy	Rectorate	Delegate of the Rector for Mobility	English
Mrs. Claire macheras	Université Sorbonne Nouvelle Paris 3	France	International Relations Office	Erasmus Institutional Copordinator	English, French
Mrs. Emma Zeniou	EUROPEAN ASSOCIATION OF ERASMUS COORDINATORS	Cyprus	MANAGEMENT BOARD	EXECUTIVE VICE PRESIDENT	English
Mrs. Köndgen Bianca	Friedrich-Alexander Universität Erlangen-Nürnberg	Germany	Central Office of International Affairs	Erasmus Institutional Co-ordinator	English, French, German, Polish, Spanish
Mrs. Betty	University of	United	International Office	Erasmus Administrator	English

Look for job shadowing seekers: <http://staffmobility.eu/job-shadowing>

SPECIFIC ADMINISTRATIVE EXPERTISE:

International relations	31
Academic and students affairs	10
Other	6
Research and development	4
Human resources	2
ICT	2
Placements and careers guidance	2
PR and communication	2
Finance and accounting	1

OTHER EXPERTISE:

Job shadowing Seekers

Search

Apply

Name	Institution	Country	Department / Office	Position	Working languages competences	Specific administrative expertise
Mr. Giorgio Marioni	UNICA	Belgium	UNICA Secretariat	Project Manager	English, French	International relations
Mrs. Elisabeth Velle	Universiteit Gent	Belgium	International Relations Office	International Relations Officer	Dutch, English, French	International relations
Mrs. claire macheras	Université Sorbonne Nouvelle Paris 3	France	International Relations Office	Erasmus Institutional Copordinator	English, French	International relations
Mrs. Emma Zeniou	EUROPEAN ASSOCIATION OF ERASMUS COORDINATORS	Cyprus	MANAGEMENT BOARD	EXECUTIVE VICE PRESIDENT	English	International relations
Ms. Giovanna D'Alessandro	Erifo	Italy	training	President	English	International relations

Some statistics

50 staff weeks published from 17 different countries: 15 upcoming (9 of them with application still open) and 35 past

34 experts registered with expertise mainly in international relations

64 users registered looking for job shadowing opportunities



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Integration on the European Commission website:

http://ec.europa.eu/education/opportunities/higher-education/staff_en.htm



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New features:


- Job shadowing offers
- Feedback from participants at staff weeks



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Create your own job shadowing offer at: <http://staffmobility.eu/node/add/job-shadow>



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[Job Shadowing Seekers](#) [Promotional video](#) [Staff Weeks](#)

[My account](#)

[Add content -](#)










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- [Add Event](#)
- [Add FAQ](#)
- [Add Job shadowing offer](#)
- [Add News](#)
- [Add Newsletter Issue](#)
- [Add Organization](#)
- [Add Page](#)
- [Add Staff Week](#)
- [Add University](#)

[Add content](#) / [Create Job shadowing offer](#)

Create Job shadowing offer

Title *

Description

B I U        **Format**  

Look for job shadowing offers: <http://staffmobility.eu/job-shadow-search>



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[Job Shadowing Opportunities](#) [Job Shadowing Seekers](#) [Promotional video](#) [Staff Weeks](#)

/ TARGET GROUP:

Job Shadowing Opportunities

[Research and development](#)

1

/ COUNTRY:

[Cyprus](#)

1

/ LANGUAGE:

	Name	Hosting HEI	Country	Language	Start Date	Deadline for applying
	Research Management	University of Cyprus	Cyprus	English	8 September, 2014	8 September, 2014



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Feedback

- Set a deadline to receive feedback from participants editing your staff week

Add a new file

No file chosen

Files must be less than 100 MB.

Allowed file types: pdf doc xls ods odt zip tar ppt pptx docx xlsx pps odp.

Feedback Deadline

Date

22/08/2014

E.g., 05/09/2014

Menu settings

Not in menu

☐ Provide a menu link

Revision information

New revision

Authoring information

By Luciano Sasso on 2014-03-05

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Feedback

- Send to your participants the feedback link

5th ERASMUS STAFF MOBILITY WEEK / Feedback

5th ERASMUS STAFF MOBILITY WEEK

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[Feedback link](#) [Moderate Feedback](#)

<http://staffmobility.eu/eform/submit/staff-week-feedback/4cb257bf>

Deadline: 22 August 2014



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Feedback

- Moderate your feedback

Feedback

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[Feedback link](#) [Moderate Feedback](#)

Date submitted	main reasons	preliminary information	logistics information	HEI support	Other useful advice:	Published	Full Submission
Wednesday, 10 September, 2014 - 16:59	Content, Networking	excellent	excellent	excellent		<input checked="" type="checkbox"/> published	more
Thursday, 11 September, 2014 - 02:15	Content, Networking	good	good	good		<input checked="" type="checkbox"/> published	more
Thursday, 11 September, 2014 - 07:38	Content	excellent	excellent	excellent	Just keep doing what you are doing, because you are doing it very well.	<input checked="" type="checkbox"/> published	more
Wednesday, 17 September, 2014 - 17:20	Networking, Social Events	excellent	good	excellent		<input checked="" type="checkbox"/> published	more
Thursday, 18 September, 2014 - 19:10	Networking	excellent	excellent	excellent		<input checked="" type="checkbox"/> published	more
Friday, 19 September, 2014 - 12:27	Networking	good	good	excellent		<input checked="" type="checkbox"/> published	more
Monday, 22 September, 2014 - 13:59	Content	excellent	excellent	excellent		<input checked="" type="checkbox"/> published	more
Wednesday, 24 September, 2014 - 08:50	Content, Networking, Social Events	good	excellent	excellent		<input checked="" type="checkbox"/> published	more

Feedback published

FEEDBACK

useful advice from participants

Just keep doing what you are doing, because you are doing it very well.

MAIN REASONS

Main reasons participants chose this staff week



EXPECTATIONS

Did the Erasmus Staff Week fulfill your expectations?



CONTENT FEEDBACK



INFORMATION AND SUPPORT FEEDBACK



Questions? Contact us!

[Experts Database](#)[Job Shadowing](#)[News & Events](#)[About IMOTION ▾](#)[Documents ▾](#)[Partners](#)[Contact](#)[Staff Weeks](#)

Contact

Your name *

Your e-mail address *

Subject *

Message *

☐ Send yourself a copy.

Thank you for your attention!



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